Proposition S School Bond Independent Citizens' Oversight Committee **Planning Calendar**

Oversight Activities – Review Expenditure of Bond Funds		
Description of Activity / Report	Lead Subcommittee	Recurring Reports
Review of Recurring Expenditure Status Reports		
Financial & Controls Status Report	FPC	Monthly
District Quarterly Financial Report	FPC	Quarterly
Program Management Report	Construction	Monthly
Construction Contract Status Report	Construction	Monthly
i21 Status Report	Construction	Monthly
i21 Quarterly IT Report	Construction	Quarterly
Review of Bond Related Programs		
Staffing Plan	Construction	As Needed
Business Outreach Program		
Community & Business Outreach & Engagement Plan	Construction	Annually
Small Business Achievement Status Reports	Construction	Monthly
Project Stabilization Agreement (PSA) Update	Construction	Monthly
Labor Compliance Program	Construction	As Needed
Special Reviews		
Specific project reviews	Varies	As Needed
Inspect Schools & Grounds		
On-site Project Reviews	Construction	Periodically
Review Efforts to Reduce Costs		
Cost Savings Measures Matrix	Construction	Monthly
Receive & Review Annual Financial Audit	Audit	Annual
Receive & Review Annual Performance Audit	Audit	Annual
Receive & Review MRR/RR Plan	FPC	Annual
Oversight Activities – Inform Public Re: Expenditure of Bond Funds		
Description of Activity / Report	Lead Subcommittee	Recurring Reports
ICOC Web Site	Exec/Gov	As Needed
ICOC Quarterly Status Updates	Exec/Gov	Quarterly
ICOC Annual Report	Exec/Gov	Annual
District Communications Report	ICOC	Monthly
Governance Activities		
Description of Activity	Lead Subcommittee	Recurring
Election of Officers		
Nomination of Election Slate	Exec/Gov - Ad Hoc	Annual
Election of Officers	ICOC	Annual
Subcommittee Formation		
Subcommittee Selection	Varies	Annual
Election of Subcommittee Chairs	Varies	Annual / May
Seating of new ICOC members	ICOC	As Needed
Plaques for Outgoing ICOC members	ICOC	As Needed

Proposition S School Bond Independent Citizens' Oversight Committee **Planning Calendar**

Activities	Legend	Calendar						
Exec/Gov – ICOC Quarterly Status Report for Oct-Dec 2010		March 2011						
Construction – Monthly Reports		Su	M	Tu	W	Th	F	Sa
Quarterly i21 Update	# Exec/Gov - 1 st Wed			1	2	3	4	5
ICOC – Monthly Reports	# Construction–1 st Thr	6	7	8	9	10	11	12
ICOC Quarterly Status Report for Oct-Dec 2010	# Audit – 2nd Mon # ICOC – 3 rd Thr	13	14	15	16	17	18	19
Election of ICOC Officers	# FPC – 4 th Thr	20	21	22	23	24	25	26
FPC – Monthly Reports	11C - 4 1m	27	28	29	30	31		
Exec/Gov – Review Final Draft of Annual Report		April 2011						
Construction – Monthly Reports		Su	M	Tu	W	Th	F	Sa
ICOC – Monthly Reports							1	2
Subcommittee Selection	# Exec/Gov – 1 st Wed	3	4	5	6	7	8	9
Approval & Issue of Annual Report Presentation of the Annual Report to BOE	# Construction–1 st Thr # Audit – 2nd Mon	10	11	12	13	14	15	16
Review Final Draft of Annual Report	# ICOC – 3 rd Thr	17	18	19	20	21	22	23
FPC – Monthly Reports	# FPC – 4 th Thr	24	25	26	27	28	29	30
Review Annual MRR Plan	_							
Review Annual PPO Operations Budget								
Exec/Gov – Ad Hoc Nominating Committee				N	lay 20	11		
Construction – Monthly Reports		Su	M	Tu	W	Th	F	Sa
Review Annual MRR Plan	# Exec/Gov - 1 st Wed	1	2	3	4	5	6	7
ICOC – Monthly Reports	# Construction–1 st Thr	8	9	10	11	12	13	14
FPC – District Quarterly Financial Report	# Audit – 2nd Mon	15	16	17	18	19	20	21
Monthly Reports	# ICOC - 3 rd Thr # FPC - 4 th Thr	22	23	24	25	26	27	28
*** E1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	FPC – 4 Inr	29	30	31	23	20	21	20
*** Election of Subcommittee Chairs ***		29	30	31				
Exec/Gov – ICOC Quarterly Status Report for Jan-Mar 2011		June 2011						
Construction – Monthly Reports		Su	M	Tu	W	Th	F	Sa
On-Site Walk-Throughs	_				1	2	3	4
Quarterly i21 Update	# Exec/Gov – 1 st Wed	5	6	7	8	9	10	11
ICOC – Monthly Reports Nomination & Election of Officers	# Construction—1 st Thr	12	13	14	15	16	17	18
Nomination & Election of Officers ICOC Quarterly Status Report for Jan-Mar 2011	# Audit – 2nd Mon # ICOC – 3 rd Thr	19	20	21	22	23	24	25
Approve & Issue Review of Annual MRR Plan	# FPC – 4 th Thr	26	27	28	29	30		\Box
Presentation of Review of Annual MRR Plan to BOE FPC – Monthly Reports		_	I	<u> </u>	<u> </u>	ı		

Proposition S School Bond Independent Citizens' Oversight Committee Planning Calendar

Activities	Legend	Calendar							
Construction – Monthly Reports		July 2011							
On-Site Walk-Through Reports		Su	M	Tu	W	Th	F	Sa	
ICOC – Monthly Report On-Site Walk-Through Reports	# Exec/Gov - 1st Wed						1	2	
FPC – Monthly Reports	# Construction–1 st Thr	3	4	5	6	7	8	9	
TTC - Monthly Reports	# Audit – 2nd Mon	10	11	12	13	14	15	16	
	# ICOC - 3 rd Thr # FPC - 4 th Thr	17	18	19	20	21	22	23	
	11C - 4 1m	24	25	26	27	28	29	30	
		31							
Exec/Gov – ICOC Quarterly Status Report for Apr-Jun 2010				Αι	August 2011				
Construction – Monthly Reports	# Exec/Gov – 1 st Wed	Su	M	Tu	W	Th	F	Sa	
On-Site Walk-Throughs	# Construction–1 st Thr		1	2	3	4	5	6	
ICOC – Monthly Reports ICOC Quarterly Status Report for Apr-Jun 2010	# Audit – 2nd Mon	7	8	9	10	11	12	13	
FPC – Monthly Reports	# ICOC - 3 rd Thr # FPC - 4 th Thr	14	15	16	17	18	19	20	
District Quarterly Financial Report		21	22	23	24	25	26	27	
2104100 Quantotti, 1 11441014 100post		28	29	30	31				
Construction – Monthly Reports		September 2011							
On-Site Walk-Through Reports		Su	M	Tu	W	Th	F	Sa	
Quarterly i21 Update	# Exec/Gov – 1 st Wed					1	2	3	
ICOC – Monthly Reports	# Construction–1 st Thr	4	5	6	7	8	9	10	
On-Site Walk-Through Reports	# Audit - 2nd Mon # ICOC - 3 rd Thr # FPC - 4 th Thr	11	12	13	14	15	16	17	
FPC – Monthly Reports		18	19	20	21	22	23	24	
		25	26	27	28	29	30		
C. A. C. M. III. D. A.									
Construction – Monthly Reports Audit – Annual Audits Status Report from Auditor		-			tober				
FPC – Monthly Reports		Su	M	Tu	W	Th	F	Sa	
	_				_	_	_	1	
Bond Advisor presentation re: August Bond Sale							7	8	
Bond Advisor presentation re: August Bond Sale ICOC – Monthly Reports	# Exec/Gov – 1 st Wed	2	3	4	5	6			
	# Construction–1 st Thr	9	10	11	12	13	14	15	
ICOC – Monthly Reports		9	10 17	11	12	13 20	14	22	
ICOC – Monthly Reports	# Construction–1 st Thr # Audit – 2nd Mon	9	10	11	12	13	14	-	

Proposition S School Bond

Independent Citizens' Oversight Committee Planning Calendar

Activities	Legend		Calendar								
Exec/Gov – ICOC Quarterly Status Report for Jul-Sep 2011					November 2011						
ICOC Annual Planning Calendar					W	Th	F	Sa			
Construction – Monthly Reports				1	2	3	4	5			
On-Site Walk-Throughs		6	7	8	9	10	11	12			
Audit – Receive Draft Annual Audits	# Exec/Gov – 1 st Wed	13	14		-						
ICOC – Monthly Reports # Construction—1st Thr				15	16	17	18	19			
ICOC Quarterly Status Report for Jul-Sep 2011	# Audit – 2nd Mon	20	21	22	23	24	25	26			
ICOC Annual Planning Calendar	# ICOC - 3 rd Thr # FPC - 4 th Thr	27	28	29	30						
FPC – District Quarterly Financial Report	110 4 1111										
Monthly Reports											

Construction – Monthly Reports On-Site Walk-Through Reports

Quarterly i21 Update ICOC – Monthly Reports

On-Site Walk-Through Reports

FPC – Monthly Reports

#	Exec/Gov - 1st Wed
#	Construction-1st Thr
#	Audit – 2nd Mon
#	ICOC - 3 rd Thr
#	FPC - 4 th Thr

December 2011										
Su	M	Tu	W	Th	F	Sa				
				1	2	3				
4	5	6	7	8	9	10				
11	12	13	14	15	16	17				
18	19	20	21	22	23	24				
25	26	27	28	29	30	31				